



JEEViKA



Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar

Add a mission to your career;

Join a team of 6000+ committed and passionate Development Professionals.

Bihar Rural Livelihoods Promotion Society (BRLPS), an autonomous society under Rural Development Department, Govt. of Bihar has been designated as State Rural Livelihoods Mission by Rural Development Department, Government of Bihar to scale up the "**JEEViKA**" model in all 534 Blocks of 38 Districts in Bihar under National Rural Livelihood Mission.

So far JEEViKA has been able to reach out to nearly 1.29 **Crore rural poor households** by organizing them into **10.46 Lakh women Self Help Groups** under **68650 Village Organizations** and **1455 Cluster Level Federations**. These institutions have generated nearly **Rs. 10750 Crore** as their own fund and have leveraged more than **Rs. 29838 Crore** from the Banks.



Bring smile to the faces of poor in Bihar

Applications are invited for the following positions under "Bihar Rural Livelihoods Promotion Society" :

State Project Management Unit

Sl.	Name of the Post	Vacancy	Eligibility & Key Responsibility
01.	Chief Operating Officer- DDUGKY Pay: ₹ 100000/- to ₹ 140000/-CTS* (Monthly) (Excluding other benefits**)	(1 Position: UR-1)	<p>Eligibility: At least 2 years full time Post Graduate Degree/ Diploma in Business Administration/ Rural Development/ Rural Management/ Social Work from a recognized academic Institution. Overall, 15 years of work experience post qualification in development sector with functional registered agencies/ corporate houses/ government department. At least 10 years of working in skill development sector on managerial role with experience in leading large scale related programme. Should have experience of working with Government systems and possesses thorough knowledge of its functioning. Should have hands on experience in designing, monitoring system of developing projects including skilling one. Computer skills - excellent working knowledge in MS office. Language Skills - very good writing and oral skills in English and Hindi. Other skills and knowledge Knowing -Government System and its functioning, development policies and good understanding of development priorities in Bihar. Have deep understanding of training and skilling and worked on public sector programs in vocational education, industry collaboration or related fields.</p> <p>Key Responsibility: S/he shall be responsible for; Timely and effective implementation of DDUGKY in Bihar as per agreed SOP. Developing effective implementation strategies of programme, suiting to its objective, and achieving the annual and other periodic targets. Developing effective monitoring and MIS architecture of the programme across the state and ensuring professional review and monitoring of programme based on key result parameters and following the agreed SOP. Developing standard protocol to work smoothly and effectively with Technical Support Agency appointed for Bihar for DDUGKY. Regular mapping opportunities for effective partnership and network with external service provider agencies and mobilise their support/services through formal arrangements for effective implementation across the state. Developing overall Financial Management Framework of the DDUGKY and related programme in Bihar and ensure its implication across the state. Developing and nurture need based partnership with Corporate, Academic, Training Institution, and Civil Society Organization. Nurturing innovation and best ideas of activities under the programme. Developing the team for DDUGKY in the state of Bihar and nurturing them to deliver their best. Ensure timely completion of projects and final settlement with PIAS. Any other responsibility being given by CEO, BRLPS.</p>

Selection: Shortlisted applicants will be invited to appear for participating in further stages of recruitment (Presentation/PI) in a phased manner. List of applications received, shortlisted applications, dates and venue of tests for selection etc. would be posted in due course on www.brlps.in (<http://brlps.in/web/brlps/career>). Candidates are requested to visit the website frequently for announcements. All communication will be made through website only.

Selection Procedure

S. No.	Post	Selection Procedure
01.	Chief Operating Officer- DDUGKY	<p>Selection process consists of the following:</p> <p>Stage – 1. Shortlisting of candidates for inclusion in further selection process in a ratio of 1:10 of the advertised vacancy (In case of multiple candidates coinciding at 10th number, all such candidates will be called for further selection process that may increase the number of candidates being call for the process for a particular position) based on criteria as mentioned below:</p>

Criteria	Marks Assigned
Minimum Educational Qualification	05 Marks
% of marks obtained in Qualifying examination	Maximum upto 10 marks 1. Less than 50% - 0 marks 2. 50 to 54% - 2 Marks 3. 55 to 59% - 4 Marks 4. 60 to 64% - 6 Marks 5. 65 to 69% - 8 Marks 6. 70% and above -10 Marks
Minimum post qualification relevant experience	Maximum upto 20 Marks (10 marks for minimum relevant experience and 2 marks for additional each year of relevant experience, maximum upto 10 marks)
Experience as Thematic head in any Govt. Department, Society, Jeevika, and Partners of Jeevika	Maximum- 15 Marks (3 marks for each year of such relevant experience)
Total marks for the evaluation and making final merit list will be as under:	
Criteria	Marks Assigned
% of marks obtained in Qualifying examination as per eligibility criteria	Maximum upto 20 marks 1. Less than 50% - 4 marks 2. 50 to 54% - 6 Marks 3. 55 to 59% - 10 Marks 4. 60 to 64% - 14 Marks 5. 64 to 70% - 16 Marks 6. More than 70% -20 Marks
Minimum post qualification relevant experience as per eligibility criteria	Maximum upto 30 (20 marks for minimum relevant experience and 2 marks for additional each year relevant experience, maximum upto 10 marks)
Presentation	20
Interview	30
Total Marks	100

Note:

Official website <http://brlps.in> may be visited and click on "Career" to apply online and to know detailed eligibility criteria and other details including category of vacancies. All communication will be made through website only.

1. Applications will be accepted only through online mode.
2. Last Date for receipt of applications is up to 25th July 2023. Applications beyond this date will not be accepted.
3. Application Form of candidates who do not fulfil the eligibility criteria shall be rejected.
4. Candidates are also advised in their own interest to apply online well before the closing date and not wait for the last date of submission to avoid possibility of link failure or any other technical issues whatsoever. There shall not be any responsibility of the BRLPS if any candidate fails to finally submit the Application Form before the last date of submission on account of aforesaid reasons or for any other reason beyond its control.
5. The candidates are required to fill the Online Application Form with correct and complete information carefully. If any incomplete or false information is furnished, then the candidate will be solely responsible for the same and on the basis of false and incomplete information, the Application Form shall be rejected at any stage of the selection process without giving any reason/ notice. On furnishing any false certificate or indicating wrong category in the Application Form or in case of any other default, the BRLPS may reject the candidature at any stage of the selection.
6. In case it is found at any time in future that a Candidate has used/ uploaded the photograph and/ or signature of someone else in his/ her Application Form/ Admit Card or he/ she has tempered his/ her Admit Card/ result, these acts of the candidate shall be treated as Unfair Means.

7. Print out of On-line Application Form or hard copies of certificates/mark sheets are not required to be submitted. Candidates shall have to produce all the required documents pertaining to eligibility for verification as and when asked for by the BRLPS, failing which he/ she shall be disqualified.
8. Candidates must keep print out of On-line Application Form, E-Admit Card and at least 05 (Five) copies of coloured passport size photograph identical with the photograph uploaded in Online Application Form and produce the same, along with all the required certificates, at the time of verification of the documents.
9. All the candidates who are currently employed with Govt/PSU/Bnak/BRLPS or working as consultant in the BRLPS will apply online after seeking "NO OBJECTION CERTIFICATE (NOC)" from their respective competent authority, failing which his/ her selection may be cancelled by the BRLPS.
10. It is to be noted that if a candidate has been allowed to appear in the examination, it does not imply that the candidate's eligibility has been verified. It does not vest any right with such candidates to get appointment. The eligibility is subject to final verification by the Competent Authority. The candidate shall satisfy his/her eligibility before applying online and shall be personally responsible, in case, he/she is not found eligible to apply as per the given eligibility criteria.
11. Information uploaded on the official website of the BRLPS shall not be provided to the candidates or any other person under the Right to Information Act, 2005. The information uploaded on the official website of the BRLPS shall remain available for a specific period only. Therefore, the candidates are advised to download the uploaded information and keep it with them for future reference, if any. During the course of recruitment, neither any application under the R.T.I. Act shall be entertained nor any information shall be provided.
12. Any representation filed by any applicant in respect of recruitment shall not be entertained once the process is initiated.
13. Factual information under the R.T.I. Act shall be provided only after declaration of final result. Inferential questions or speculative questions shall not be answered under the R.T.I. Act.
14. In case a candidate is found providing incorrect information or his/ her identity is proved to be false at any time in the future, he/ she may, in addition to disqualification, face penal action as per the law applicable.
15. In case, it is found at any stage of the recruitment process that a candidate does not fulfil the eligibility norms and/ or that he/ she has suppressed/ twisted or truncated any material facts, his/ her candidature shall stand cancelled without giving any reason and notice to the candidate concerned. If any of these shortcomings is detected even after appointment, his/ her service will be liable to be terminated and he/ she will be liable to punishment through proceedings as decided by the Competent Authority.
16. Only one application shall be submitted by each candidate for a position. In case, more than one Application i.e. multiple Application Forms are submitted by the same candidate, then the last application form correct in all respect shall only be taken into account for considering his/ her candidature.
17. Only such candidate shall be considered for selection who participates in all the stages of the Examination, and no exemption shall be granted to any candidate including that of OH Category from appearing in any part/ stage of the Examination for reasons whatsoever.
18. No person under Orthopedically Handicapped (OH) category shall be recruited unless he/ she is in good mental health and physically fit except to the extent of his/ her disability.
19. After final submission of the application form, any request with regard to change of category shall not be entertained. In case of women candidates, caste certificate issued from father's side shall only be treated as valid.
20. Minimum Age limit is 18 years and maximum age limit is 60 years on the last date of receipt of online application for all the posts. Maximum age limit for retired officials from the government is 65 years.
21. Candidates are requested to visit the website frequently for updates and other announcements. All recruitment related notification shall be brought to the notice of candidates only through the official website of the BRLPS. No personal communication shall be made in this regard.
22. Reservation would be applicable for recruitment on these positions as per the latest Reservation Policy of the Government of Bihar. Only eligible candidates as per the required eligibility criteria will be called for participating in further stages of recruitment.
23. BRLPS reserves the right to cancel this recruitment process, fully or partially, at any stage. The BRLPS reserves the right to bring about changes in the selection procedure/ scheme of Examination.
24. There shall be no provision for re-evaluation/ re-checking/ scrutiny of the answer sheet/ score. No correspondence in this regard shall be entertained.
25. Only those candidates shall be considered for selection who secures the minimum cut off marks in the GD/PPT/Tally Test/Computer Typing and Personal Interview.
26. If two or more candidates secure equal marks, the candidate securing higher marks in the GD/PPT/Tally Test/Computer Typing will be placed above and if the marks obtained in the GD/PPT/Tally Test/Computer Typing are also equal, then the candidate born earlier will be placed above.
27. Waiting list shall remain valid for a period of one year from the date of its approval by the Competent Authority and may be extended for another one year in case of exigency.
28. Number of vacancies may be changed without prior notice.
29. Only such Educational qualifications of the candidates would be considered as are approved by the AICTE/MHRD/respective states. PG Degree / Diploma of two years duration will only be considered.

30. In case the Universities/Boards, award grades/CGPA/OGPA, the same will have to be indicated in equivalent percentage of marks as per the norms adopted by the respective University/ Board. In the absence of the same, the candidature will not be considered.
31. BRLPS reserves the right to shortlist candidates based on qualification and post qualification relevant experience.
32. Relevant experience is specific to the eligibility criteria and key responsibility as mentioned against each position.
33. Shortlisting will be based on information provided by the candidates in the Application Form. No changes afterwards will be accepted in any circumstances.
34. For the purpose of calculation of experience, the reference date will be the 1st April 2023.
35. Post qualification relevant experience for the position will only be considered. Relevant Experience with Govt. Organization / Govt. Corporation / Govt. Authority/ Autonomous Govt. body / Registered Govt. Societies / Banks / PSUs and recognized International/ Multinational Organization/ registered reputed and recognised companies may only be accepted. Experience of honorary position / as commission agent / Training / Internship / Articleship will not be accepted. Experience during the educational qualifications will also not be accepted. Recognized means recognized by State or the Central Government.
36. The period of experience rendered by a candidate on part time basis, daily wages, visiting/ guest faculty will not be counted while calculating the valid experience.
37. Article ship/apprenticeship/internship/training outside job or working in self owned enterprise will not be considered as experience.
38. 1 year relaxation in experience will be allowed to a working employee of BRLPS who has completed at least 1 year of service with BRLPS, as per the provision of BRLPS HRD Manual.
39. *Cost to Society (CTS) includes Basic Pay, House Rent Allowance, Project Allowance & Employees Provident Fund (Employers share).
40. **Other monetary benefits allowed to BRLPS employees include Child Education Allowance for a maximum of two living children Annual Increment at the rate of 5%, Performance incentive up to maximum of 30% of Annual Basic as annual pay, Laptop Maintenance allowance, Self Learning Allowance, Accidental Insurance coverage, Medical Insurance cover for self & family, etc.
41. Contract will be till attainment of the superannuation age of 60 for positions under BRLPS and one year for the positions under NRO that maybe extended further on the basis of performance and approval of the Competent Authority and continuance of the NRO Project. Employees may be separated if not found suitable at the discretion of the management. The contract would also end with the closure of the BRLPS project.
42. Persons who had been separated from the BRLPS on disciplinary grounds need not apply as their candidature will not be considered.
43. No TA/DA will be paid for attending different stages of selection process or first joining of BRLPS.
44. There would be a probation period of 3/6 months.
45. The record relating to this recruitment, 2023 would be available up to 6 months from the Date of declaration of final result and, thereafter, all examination materials shall be weeded out and no communication in this regard shall be entertained with respect to this recruitment drive.
46. Retired Officials from Govt., PSUs and Banks with enough zeal and willingness to work for the cause of the poor may also apply for the suitable positions. Retired government officials applying for various positions should have completed graduation to be considered for selection.
47. Serving State Government Officials are encouraged to apply. Relevant deputation norms/BRLPS policy would be applicable to them.
48. Retired Officials from Govt., PSUs and Banks /Serving State Government Officials for State Level positions of SPMs or equivalent must be in the grade pay of Rs. 5400/-or above as per the 6th Pay Commission norms.
49. Remuneration for retired Officials from Government of Bihar will be fixed as per the provision of Sankalp No. 10000 dated 10/07/2015 and Letter No. 3/M-63/2013 Sa Pra 8710 dated 11/08/2021.
50. Reservation facility would be applicable only to the Bihar domicile candidates. The permanent address furnished in the application form shall be considered as domicile for the purpose of reservation.
51. Please note that this advertisement supersedes all previous notifications in the matter of recruitment by BRLPS. Therefore, the waitlist against all positions is herewith abolished.

Disclaimers: Mere eligibility does not guarantee a job.

**Chief Executive Officer-cum- Mission Director,
Bihar Rural Livelihood Promotion Society**

Canvassing in any form shall be a disqualification.